

**Bike Fitchburg Monthly Meeting**  
**Oasis Cafe**  
**Monday, February 24, 2020, 6:30 p.m.**

Attendees: Steve Arnold, Bill Hauda, Darryl Jordan, Angie Lucas, Thad Schumacher, Jennifer Ullman (Telephone), Liz Veler

1. **Introductions:** Jennifer U. began the meeting at 6:30 p.m.
2. **Approval of January 2020 Minutes:**
  - A. **Motion** to accept the minutes as presented. 1<sup>st</sup>: Steve A.; 2<sup>nd</sup>: Darryl J. Motion passed.
3. **Treasurer's Report (Steve A.):**
  - A. Checking account balance \$506.71. Savings account balance 1800.39.
  - B. Paperwork was completed to add Steve A. to the bank accounts. The account address is now Steve A.'s address.
  - C. The annual 990-N e-postcard was filed to indicate that we have less than \$50k worth of income.
  - D. Treasurer position clean-up:
    - a. Steve A. will be compiling a list of all treasurer functions for reference for future treasurers.
    - b. We need to confirm the organization's legal name with the IRS (currently Bike Fitchburg (no ", Inc.")).
    - c. We need to change our address (costs \$10) and registered agent listed with the WI Dept. of Institutions.
    - d. Steve A. asked RDE if we can have a mailbox at their address, as there are no P.O. boxes in Fitchburg.
    - e. Steve A. is working to get:
      - i. The original articles of incorporation (\$10 per request from dept of financial institutions)
      - ii. Certificates of elections of officers
      - iii. Application for employee ID number and IRS response (look here for "Inc.")
      - iv. IRS tax determination letter
    - f. Jennifer U. will go through binder to make copies for Steve A.. She also has electronic copies of some things and also mentioned that Gary Berger may have some of our information or helpful in finding it.
    - g. Once we have this information we'll put it on our Google drive for everyone to access.
  - E. Bylaws: We need to have 6 directors with 2-year terms (terms begin and end at Feb. annual meeting).
    - a. We should change bylaws to practice and practice to bylaws depending on which is more "correct".
    - b. We may want to increase number of directors to 8 or 9.
    - c. The secretary keeps a list of director addresses; we can keep director terms on that spreadsheet.
    - d. We should elect officers the first Monday of each February.
4. **Old Business:**
  - A. **Website:** Steve A. noted that the Treasurer on the website had not been updated. He asked Kay L. to update it.
  - B. **Strategic Planning Meeting (February 8<sup>th</sup>):** The meeting was very productive and Jennifer U. will continue working through the recap and next steps.
  - C. **2020 Pick-Me-Up at the Border (September 11<sup>th</sup>):**
    - a. Jennifer U. and Matt J. promoted the ride at an Illinois bike gathering. We should all use our networks to help recruit riders and volunteers.
    - b. We need to solidify a start location sooner than later (Adesys/Wyndham Garden or RDE/Hop Haus).
  - D. **Winter Bike to Work Day (February 11<sup>th</sup>):** Event was successful. 33 people passed by in 2 hours; 8 signups for our mailing list; 12 stopped to talk.
  - E. **North Fish Hatchery Neighborhood Hub:**
    - a. Matt J. got an email from Wade Thompson; drawings and plans have been created.
    - b. We need a local point person to work with the planning dept. (Steve A. will ask Tony H.).
    - c. Wade T. will have a presentation for us at a board meeting in a couple months.
    - d. Matt J. will send an email to the BF board list with the details that he has.
5. **New Business:**
  - A. **League of American Bicyclists Conference Call**
    - a. Steve A. had a conference call with Mark Hamilton (Fitchburg bicycle committee chair), Andy Potts (Fitchburg bicycle committee member), Phil Grupe (Fitchburg Sustainability Specialist) and Amelia from the League of American Bicyclists to discuss the Bicycle Friendly Community Ratings and other topics.
    - b. Mode share is critical - must be above a minimum percentage to get a gold BFC rating.
    - c. We should create our own survey or utilize automated counters or Strava metro aggregation for counts.
    - d. We can survey the employers in the city to get counts of people who commute by bike.
    - e. The FAQ & resources on the League website has survey information and suggestions.

- f. LCIs teaching classes in the city is more important than having ones that live in the city.
- g. Our city parking APB compliance <50% was an issue too; we can offer advice to businesses.
- h. Complete streets and vision zero should be a focus.
- i. The League offered to give us the results from the online survey so we will seek to gather that.
- j. The city and bike committee are eager partners to help get to gold!

**B. Fish Hatchery Reconstruction**

- a. There will be an open house/informational meeting on 3/12 at 5:30pm at the Wyndham Garden Hotel. Thad S. and Steve A. plan on attending. Steve A. will make an announcement on our Facebook page. We should inquire about the impact on cyclists & cycling along that corridor.
- b. Retaining wall work will begin in fall of 2020. Full construction will begin in 2021.

**C. League Certified Instructor (LCI):** Steve A. drafted a posting for the LCI reimbursement that we will offer.

**D. April Earth Month Bicycling Event:**

- a. Phil Grupe is planning April earth month; he'd like to host a sustainability bike tour or interactive bike event
- b. Possible ideas are a bike rodeo, e-bike demo, ride and community center event (Phil G. will check on availability)
- c. Darryl J. will talk with Phil G. to assist in planning an event.

6. **Next Meeting: March 23<sup>rd</sup> at 7:00 p.m.** at the Fitchburg Public Library

7. **Adjournment:** Meeting was adjourned at 7:30 p.m. *Motion* 1<sup>st</sup>: Darryl J.; 2<sup>nd</sup>: Thad S.